



State of Utah

GARY R. HERBERT
Governor

SPENCER J. COX
Lieutenant Governor

Utah Department of Corrections

Executive Office

MIKE HADDON
Executive Director

MEMORANDUM

TO: All Utah Chiefs of Police, County Sheriffs and Administrators

FROM: Mike Haddon, Executive Director Utah Department of Corrections

DATE: July 15, 2019

RE: *Law Enforcement Training on Adult Probation and Parole and Contact Information*

The Utah Department of Corrections (Corrections) has prepared a **training presentation for all Utah law enforcement agencies** regarding the operation and function of Adult Probation and Parole (AP&P), as well as contact information for AP&P leadership and 24/7 on-duty AP&P staff. **The training is attached to this email as a PDF file.** The Department will also make the training available through ACADIS for those agencies that utilize ACADIS for online training.

The training also highlights some of the information available to law enforcement — on a computer — through data sharing between O-Track, Correction's record management system, and the Utah Criminal Justice Information System (UCJIS).

Our intent in providing this training material to you is to enhance law enforcement officers' knowledge of how Correction's supervision system works and to promote information sharing and cooperation between our agencies, enhancing our collective ability to promote public safety in our communities.

It is also intended to ensure law enforcement officers know where and how to access information regarding an individual's status on probation or parole, as well as contact information to directly connect to AP&P staff. Finally, it provides a map of the five (5) geographic/administrative regions that comprise AP&P in case you do not know in which AP&P Region your agency resides.

I encourage you to **distribute the attached training document — as well as this memorandum — to all staff within your agency.**

Additionally, our local administrators and supervisors are **available to train your officers in person** during shift changes or at future training events. We would anticipate the training and questions to take 15 to 30 minutes. To arrange training facilitators or to answer any questions, please contact:

Dan Blanchard, Adult Probation & Parole Director: 801-400-7797
danblanchard@utah.gov

OR

Glenn Ercanbrack, Adult Probation & Parole Deputy Director: 801-388-1729
glennercanbrack@utah.gov

Our team of officers and agents are deeply committed to serving our community. We appreciate the collaboration and support we receive from law enforcement officers across the state.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Haddon", with a long horizontal flourish extending to the right.

Mike Haddon, Executive Director
Utah Department of Corrections