



**Position Posting:**  
**POLICE SERGEANT**  
Syracuse City Corporation  
1979 West 1900 South  
Syracuse, UT 84075  
(801) 825-1477

Syracuse City Corporation is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any other status protected under local, state or federal laws.

**Job Title:** Police Sergeant  
**Department:** Police  
**Reports To:** Police Lieutenant  
**Status:** Full Time, Non-Exempt (hourly)  
**Wage Range:** \$35.42- \$50.57 per hour (Typical starting wage \$35.42 –\$43.00 DOE)  
**Close Date:** April 12, 2024

**Position Summary:**

This position is responsible for performing duties that actively prevent or detect crime and enforce criminal statutes or ordinances of the State of Utah or any of its political subdivisions; and responds to situations involving threats to public safety and making emergency decisions affecting the lives and health of others; and performs duties that consist of providing community protection. Because of the above-listed duties, the employee's life or personal safety may be placed at risk. In addition, this position may be responsible for supervising civilian staff and subordinate Police Officers (Patrol Officers, Detectives, etc.), assisting in hiring, evaluating, and terminating police staff.

**Essential Duties and Responsibilities:**

- Receive and investigate citizen complaints against police officers;
- Participate in personnel actions such as recruitment, selection, promotion, transfer, and discipline;
- Determine the need for new equipment and supplies;
- Represent the police department at public meetings on special topics of interest or on law enforcement in general;
- Make case assignments;
- Schedule officers for work shifts;
- Review case reports written by officers for accuracy and completeness;
- Serve as shift commander and coordinate and direct assigned department operations;
- Provide input into the preparation of policies and procedures;
- Assist officers in investigation and law enforcement duties including making arrests, testifying in court, writing reports and issuing citations;
- Maintain a productive working environment which includes, but is not limited to, a spirit of cooperation with co-workers, peers and the public;
- Must pass firearms, use of force, emergency vehicle operations, and other trainings or certifications as required by the department;
- Other duties as assigned by supervisors

**Required Knowledge, Skills, and Abilities:**

- Knowledge of: Police Department organization and areas of responsibility, functions of other city agencies, and their relationship with the Police Department; Applicable laws, legal codes, precedents, government regulations, executive orders, ordinances, and departmental standard operating procedures.

- Skilled in: Operation of the applicable tools and equipment; Working under stress and using good judgment in emergency situations.
- Ability to: Operate all assigned equipment, which may include but is not limited to, a firearm, vehicle, or Taser, in a safe manner and in accordance with all federal, state, and local laws, rules, and regulations; Present various options and approaches to problem identification and resolution; Establish and maintain effective working relationships with elected officials, department heads, employees, officials, and employees of other jurisdictions and the general public; Communicate effectively both orally and in writing; Understand the implications of new information for both current and future problem-solving and decision-making; Analyze situations and adopt a reasonable course of action.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable persons with disabilities to perform the essential functions of this position.

While performing the duties of this job the employee is frequently required to sit, talk, hear and reach with hands and arms. The employee is occasionally required to climb, balance, stoop, kneel, crouch, taste and smell. Employee will also occasionally be required to perform a variety of physically demanding maneuvers and activities while involved in law enforcement and rescue operations, including running, walking, stooping, bending, rolling, crawling, climbing, jumping, lifting, carrying, dragging, and safely operating assigned equipment and vehicles. Employee may have to stay in a car or area for several hours at any given time.

Employee must maintain the ability to meet the department weapons testing requirements. Employee must also meet and maintain the ability to meet the department physical fitness requirements. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

**Work Environment:**

The noise level is usually quiet in office settings and loud at emergency scenes. Work can be under a variety of unfavorable conditions including exposure to gunfire, harsh weather, poor or no lighting, exposure to hazardous chemicals and smoke, extremes in temperatures, all types of weather conditions, electrical hazards, armed and dangerous persons, communicable diseases, etc.

**Certifications and/or Licensures:**

- Current Utah Police Officer Standards and Training, Law Enforcement Officer Certification
- Valid State of Utah Driver’s License Class “D”
- Graduation from high school or GED;

**Education and Experience Minimum Qualifications:**

For the intent to calculate experience: Lateral applicants from corrections will be given one year of credit for every two years of experience.

**Option #1**

- Five (5) years of full-time law enforcement experience.
- Associate’s Degree, or higher, from an accredited college or university.

**Option #2**

- Seven (7) years of full-time law enforcement experience.

**Preferred Qualifications**

- Field Training Officer (FTO) Certification
- Two or more years with Syracuse Police Department
- Active/Current CIT Certification

**Testing:**

Additional information will be sent to selected applicants regarding testing after applications have been reviewed and it is determined the applicant has met the required qualifications.

**Application Instructions:**

Qualified applicants must complete a Syracuse City employment application online at [www.syracuseut.gov](http://www.syracuseut.gov). If you do not have access to a computer, you may come to the Syracuse City Hall Administration building located at 1979 W 1900 S, Syracuse, UT 84075 between the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday.

Applicants needing further information regarding the position or needing assistance due to a disability should contact Kadi Jacobsen at [kjacobsen@syracuseut.gov](mailto:kjacobsen@syracuseut.gov).